

LION Board of Directors

November 28, 2017

9:30

Russell Library

Middletown, CT

Present: Bonny Albanese (MA), Marian Amodeo (HM), Collen Bailie (WH), Matt Beardsley (LION), Gale Bradbury (LB, LG), Nancy Bruckner (NW), Barbara Cangiano (WA), Melissa Canham-Clyne (BE), Beth Crowley (MA), Lauren Davis (NB), Lew Daniels (WS), Brandie Doyle (MD), Joseph Farara (LION), Meryl Farber (OR), Jane Fisher (WA), Janet Flewelling (WA), Andy Gardner (LION), Michael Gilroy (RA, RB), Katie Huffman (OL), Pat LaTerza (NH), Jess Lobner (ML), (Suzanne Maryeski (NL), Rob McCoolle (GU), Cornell McNair (NW), Katie Nazarian (MC), Amy Noble (NB), Ellen Paul (EH), Alice Pentz (ST), Tom Piezzo (HA), Karen Roesler (ME), Sandy Ruoff (GU), Lynn Serra (WD), Cyndi Shirshac (DU), Justin Strickland (LION), Lisa Timothy (EL)

- I. Call to order at 9:33
- II. Additions to Agenda: none
- III. Public Comment: none
- IV. Approval of Minutes from October 24, 2017. Karen R. made a motion to approve the minutes. Colleen B. seconded. Approved.
- V. Treasurer's Report: Joe F. in Eric W.'s absence reported that there are no issues with the financial report.
- VI. ACTION/DISCUSSION
 1. Audit presentation: Mike Solakian, CPA, reported that after reviewing the LION financial statement there are no deficiencies or weaknesses apparent in 2017 compared to 2016. He noted the increased spending on Overdrive content. Lew D. questioned the use of Reserve funds. LION is consistent in covering at least six months of expenses in Reserves.
 2. State librarian Kendall Wiggin attended the meeting to discuss communication with Member libraries and the DeliverIT service. He stated that he will always respond to questions by telephone or email. The discussion was about adopting a more positive tone in the communication from the DeliverIT manager to the LION libraries. Ken W. stated that it was his understanding that LION's new delivery service would handle LION items; the DeliverIT service is only for outside LION libraries. He explained the budget constraints at the State Library in light of recent cuts. He cannot add more resources to the delivery system. There was a discussion of cost comparison using state workers and outsourcing the delivery service. Ken W. confirmed the State's commitment to LION libraries if they cannot continue to pay an independent contractor. Beth C.: a divide has been created between Consortia libraries and Stand Alones. The State Library could help create a more united front. There was more discussion on the current state of resource sharing between libraries.

3. Strategic Planning process: Jane F. and Joe F. met to discuss the strategic plan. They have formed a committee including Rob M., Jess L., Katie H., Lisa T., Richard C., along with Marian A. and Colleen B. There will be three meetings planned in 2018 to discuss LION issues. The committee is asking each library to send two representatives to one of the scheduled meetings. Topics for the committee: standardization, by-laws, mission and policies review and update, committee structure revitalized, fee structure review, disaster recovery plan. Joe and Andy have visited many member libraries: need for digital archive and web design. Questions for the future:
Should LION add more member libraries?
Should LION purchase office space?
Should LION research next generation ILS?
What should LION staffing look like in 5 years?
4. By-law Amendment. Marian A. made a motion to amend the LION by-laws: "Requests for reductions in the library assessments are not permitted once a fiscal year is underway." Colleen B. seconded. Passed.
5. Next meeting: January 23, 2018 at Russell Library in Middletown.

VII. REPORTS

1. LION staff. Joe F.—fee schedules have been sent out to member libraries. The #3 Decal design was the winner. Joe F. asked about using cell phones for emergency updates. Kate N. suggested using Shoutbomb. Joe F. and Jane F. met with CLC on November 27 to discuss delivery service options. They will report the outcome at a later date.
Andy G. is preparing for East Hampton to go live on Dec. 6.
Justin S. is continuing with regular maintenance and installs.
2. LION Committees.
Finance: Joe F. for Eric W. submitted the proposed 2019 budget.
Personnel: Looking for two volunteers to be on committee
Planning: Jane F. reported earlier
Bibliographic: Nancy B. —next meeting is January 3 in East Lyme. More catalogers need to attend the meetings.
Circulation: Bonny A. —Next meeting will be in late Dec./early Jan.
LUX: Shoutbomb switch over, next meeting in Guilford
Ebooks: looking for more members

VIII. OLD BUSINESS: None

IX. NEW BUSINESS: None

X. ADJOURNMENT: Jane F. made a motion to adjourn at 11:15. Brandie D. seconded.
Adjourned.