

LION Board of Directors

October 24, 2017

9:30

Russell Library

Middletown, CT

Present: Bonny Albanese (MA), Marian Amodeo (HAM), Deb Barberi (MI), Gale Bradbury (LE), Catherine Bushman (WH), Melissa Canham-Clyne (BE), Richard Conroy (EX), Beth Crowley (MA), Lew Daniels (WE), Joseph Farara (LION), Meryl Farber (OR), Andy Gardner (LION), Michael Gilroy (EH), Karen Giugno (OS), Katie Huffman (OL), Karen Jensen (BL), Jess Lobner (ML), (Suzanne Maryeski (NL), Cornell McNair (NO), Amy Noble (NB) Alice Pentz (ST), Tom Piezzo (HAD), Karen Roesler (ME), Sandy Ruoff (GU), Cyndi Shirshac (DU), Lisa Timothy (EL), Eric Werthmann (WD)

- I. Called to order at 9:36
- II. Additions to the Agenda—None
- III. Public Comment—None
- IV. Approval of minutes. Melissa C. made a motion. Richard C. seconded. Approved.
- V. Treasurer's Report: Eric asked Patty H. at LION to add a column to the financial report for % *reached*. A meeting of the finance committee on the budget will soon be scheduled.
- VI. ACTION/DISCUSSION
 1. Delivery: Richard C. stated that the bin counts are important in factoring the budget for the delivery system. Please keep reporting the number of bins received. The additional 100 bins are in use. Do not hoard the empty bins. Do not sort; send full bins. Sandy R. thanked Richard for his work on the delivery program.
 2. LION Branding: Justin S. created four logo styles in black and white. Each library should view them and send in one vote per library—in the next 2 weeks. Joe will email the samples.
 3. By-law amendment. Joe discussed the by-laws with the Executive Committee regarding a member leaving the Consortium. There is no provision for a member requesting a financial adjustment during a fiscal year. The recommended amendment is:
Requests for reductions in library assessments are not permitted once a fiscal year is underway.
The amendment will be added to the November 28 meeting's agenda for a vote.
 4. Next meeting: November 28
The LION accountant will be invited to the meeting. A request was made to send out meeting minutes sooner. Karen J. suggested not printing the agenda, minutes and financial report. Board members will print out their own copies. Joe will send out minutes a week in advance. Beth C. asked if the Board will go back to meeting every other month. There will be no December meeting 2017.
- VII. REPORTS:
 1. LION Staff: Joe is meeting with Ellen Paul and Riverbend Express to plan for East Hampton's membership and schedule in the delivery system.
Joe reported that he transferred \$20,000 to a higher interest account at Webster Bank.

The LION office is upgrading to a new VOIP telephone system with a similar cost as the current telephone system.

Joe reported from the SCSU MLS program accreditation committee that the school is on track for 2020. There will be a new program for Library Director training in the future. Joe met with directors of LCI and Bibliomation to set a definition of what interlibrary loan means for the State Library.

Andy is gearing up for the addition of East Hampton to LION. The records are being added, but do not put holds on them. They are on track to be completed by early December.

2. LION Committees

Finance Committee: Eric is in the process of forming the new committee. They will meet soon.

Circulation: there is an upcoming meeting in November

LUX: Joe F. reporting for Janet -- the *PIKA* implementation will start in January 2018.

Zinio is changing branding to RBDigital.

The committee looked at *Get a Library Card* which offers a sign up for library cards through Overdrive.

Shoutbomb is moving from email to telephone sign up.

The Shared Object policy was discussed, but there is no revision yet.

VIII. OLD BUSINESS:

Sandy R. --the DeliverIt drivers are not taking LION items at some libraries. After discussion Marian A. will write a letter to Ken Wiggin stating that LION libraries should still get the *up to 3 bin service* as other state libraries. The next State Library Board meeting is November 27. Sandy R. suggested Marian A. invite Ken Wiggin and John Berry, Chair of the State Library Board to our next meeting on Nov. 28. Marian will call them and ask if they will attend the meeting.

Suzanne M. expressed concerns about possible increases in the delivery service for the coming budget season.

IX. NEW BUSINESS:

Budget preparation for next year—reviewing delivery costs. LION was approached by Yankee Courier Services with some cost estimates for comparison.

The RFP with CLC is still pending.

Deb B. discussed considering the costs of net lending vs. receiving of intralibrary LION items.

There was a discussion of how delivery costs should be assigned. Before Alan left he distributed an email with delivery costs based on the same formula as LION ILS fees.

Gale B. gave an update on the status of the Gales Ferry Library branch.

X. ADJOURNMENT: Lisa T. made a motion to adjourn. Richard C. seconded. Adjourned at 11:05

Respectfully submitted by Alice Pentz, Secretary